



## Role Description, Community Leader

The Aloud Charity works with young people across Wales, helping to transform lives through the power of song. Our volunteer Community Leaders are a vital component of our work. These individuals ensure that the pastoral care for our young people is at the heart of all that we do.

Community Leaders who work with us must:

- Be approachable
- Have a listening ear
- Want to be part of a wider team that deliver life changing experiences for young people
- Like young people and be able to connect with them
- Be authoritative but not a disciplinarian
- Be passionate about our work and the impact that the arts can have on the lives of young people

## Key Tasks and Responsibilities

1. Support young people in weekly rehearsals in a locality
2. Support the young people from weekly rehearsals in regional and national rehearsals / events, ensuring that key information about that individual is passed onto those leading these sessions as appropriate
3. Provide support on buses for regional and national rehearsals and events
4. Be the point of contact for choir leaders in rehearsal to support them to make sure that each individual is ok
5. Spotting changes in behaviour in weekly rehearsals and pass on information of note to choir leaders to support an inclusive approach to each rehearsal
6. Being aware of key venue information e.g., where the first aid kit is kept, where the fire evacuation muster point is from the rehearsal information sheet (*this is being developed ready for September*)
7. Be responsible for the safeguarding of young people and vulnerable adults in their care, passing on information as appropriate to their Regional Project Manager on safeguarding concerns
8. Make sure each young person is made to feel welcomed and included in our work
9. Support young people to be responsible citizens through, making sure the rehearsal room is left clean and tidy after each rehearsal, encouraging respect for choir leaders etc.
10. Support with transition out of choir life as appropriate and with support from the Regional Project Manager
11. Let the Development Team know about any quotes from young people or their parents that might help support our fundraising work
12. Let the Regional Project Manager know about good case study potential about individual development or progression
13. Let the Regional Project Manager know about any local groups or events that might support better community connections or recruitment opportunities
14. Let the Regional Project Manager know about any areas of concern or risk
15. Keep up to date with rehearsal and event information through the Portal
16. Following guidance / requests from the wider team sometimes without asking questions where there is a particularly sensitive approach being taken



## **Key Behaviours**

We expect all Community Leaders to:

1. Be the charity's eyes and ears on the ground
2. Be non-judgemental, accepting all the young people for who they are and supporting them to be themselves in the rehearsal room
3. Be inclusive and committed to supporting people to access our work
4. Use appropriate language that demonstrates a commitment and understanding of equalities and diversity, making sure that we're inclusive and not offending people through the words that are used
5. Be a role model
6. Be the consistent, trusted adult in the weekly rehearsal room and transfer this to regional or national rehearsals and events
7. Adhere to key policies and procedures particularly the Safeguarding of Children and Vulnerable Adults policy and Health and Safety policy
8. Treat information received in confidence, unless there is a safeguarding concern or medical emergency
9. Promote the work of The Aloud Charity, being an advocate and local ambassador for our work

## **We do not expect Community Leaders to:**

- Discipline young people during rehearsals
- Discipline young people while they are performing
- Openly bring the charity into disrepute or discuss things that they are not happy about in front of participants or supporters
- Be responsible for artistic output or quality
- Be solely responsible for medical information or emergency care
- Take registers in rehearsals

## **The Aloud Charity commits to supporting Community Leaders through providing:**

- DBS checks
- Enough information to support being able to carry out the role effectively
- Regional Project Manager support
- Opportunities for the wider team to come together and discuss areas of concern / best practice
- Out of pocket expenses as appropriate (where there is no transport provided or it is necessary to travel to join the available transport or to a local rehearsal)
- Training as appropriate to be able to carry out the role effectively

## **What The Aloud Charity expects from Community Leaders:**

- Attendance at two hourly weekly rehearsals during term time
- Attendance at regional and national rehearsals and events termly
- Being the responsible adult on buses for regional and national rehearsals