



## **Only Boys Aloud Choir Leader: Job Description**

Only Boys Aloud (OBA) Choir Leaders play a central role in delivering The ALOUD Charity's work by leading weekly (term time) OBA choir rehearsals. Leaders work in pairs and their responsibilities include preparing the boys for performance but also, and critically, serving as role models for the boys - sharing skills, building confidence and inspiring aspiration amongst our choir members.

### **It is essential that an OBA Choir Leader is:**

- a motivated, energised and inspiring leader of rehearsals.
- experienced and knowledgeable in leading choirs and/or teaching music to young people.
- a proud ambassador for the ALOUD Charity and its work at all times.
- organised and professional at all times.
- punctual and fully prepared for all rehearsals/events. (Including having all necessary equipment and music, which will be provided.)
- active and proactive in recruitment of new members.
- a clear and effective communicator. (With OBA members, fellow Choir Leaders, voluntary Community Leaders and the ALOUD team through the appropriate channels.)
- able to work effectively as part of a team.
- well presented at all rehearsals and events. (ALOUD branded clothing will be provided.)
- committed to principles of equality and diversity.

### **It is desirable that an OBA Choir Leader:**

- can communicate through the medium of Welsh. (Written and/or verbally.)
- has good knowledge of using digital platforms.

### **Specific administrative responsibilities of a Choir Leader include:**

- Submitting electronic attendance registers within 12 hours of a rehearsal or event.
- Utilising the OBA Portal and encouraging the boys to use it regularly.
- Attending Choir Leader training sessions and meetings when required.
- Staying in close and regular contact with staff of The ALOUD Charity who will support all Choir Leaders in their role.
- Being aware of and implementing the following ALOUD Charity policies: (Copies of the policies are on the OBA Portal.)
  - Equal Opportunities Policy
  - Protection of Children, Young People and Vulnerable Adults Policy
  - Health and Safety Policy
  - Welsh Language Policy
  - Data Management Policy
  - Covid Rehearsal Policy
  - Expenses Policy (for information on claimable expenses)

DBS checks and Child Protection training will be provided for every Choir Leader, according to the Protection of Children, Young People and Vulnerable Adults Policy.